



# PAYROLL: NURSE LOG SHEET

Name: \_\_\_\_\_

PAY PERIOD: Month \_\_\_\_\_ 1<sup>st</sup> thru 15<sup>th</sup> or 16<sup>th</sup> thru 31<sup>st</sup> (circle one)

Signature: \_\_\_\_\_

**SUBMIT THIS FORM VIA TIGER TEXT TO: "Brenda Rose" No Later than two days after the close of the pay period.**

**For pay period 1<sup>st</sup> thru 15<sup>th</sup> this form should be submitted no later than the 17<sup>th</sup> to be paid on the 25<sup>th</sup> of each month.**

**For pay period 16<sup>th</sup> thru 31<sup>st</sup> this form should be submitted no later than the 2<sup>nd</sup> to be paid on the 10<sup>th</sup> of each month.**